

MEMORANDUM
COUNTY OF LOUDOUN

DATE: April 5, 2012

TO: Department and Agency Heads

FROM: Tim Hemstreet, County Administrator

SUBJECT: Action Report of the April 3, 2013 Board of Supervisors' Business Meeting

Listed below is a summary report of the Board's action taken at its April 3, 2013 Board of Supervisors' Business Meeting. Please work with your staff to follow through on the Board action as noted.

- ADOPTION OF CONSENT AGENDA

Supervisor Buona moved that the Board of Supervisors approve the following items by consent: 4, 6, 7, 8, 9, 10, 12, 13, 14, 15, 16, 17, 18a (Chairman York added the nominees for the Industrial Development Authority to confirmations for approval), 19, 20, 21, 22, 24, 25, 28a, 28b, 28d, 28e, 29a, and 30a. (Seconded by Supervisor Volpe. The motion passed 8-0-1, Supervisor Clarke absent for the vote.)

- FY2014 FISCAL PLAN, TY 2013 TAX RATES, APPROPRIATIONS RESOLUTION AND CAPITAL IMPROVEMENT PROGRAM

Supervisor Delgaudio asked for separation of the motions as follows:

Chairman York moved that the Board of Supervisors adopt the FY 2014 Fiscal Plan, as presented by the County Administrator on February 6, 2013, and amended by the Board of Supervisors at the March 4, 7, 11, 14, and 18, 2013, budget work sessions; a summary of which is included as Attachment A. (Seconded by Supervisor Letourneau. The motion passed 5-3-1, Supervisors Buona, Delgaudio and Volpe voted no and Supervisor Clarke absent for the vote.)

Chairman York moved that the Board of Supervisors approve the tax rates as displayed in REVISED Attachment B. (Seconded by Supervisor Letourneau. The motion passed 4-3-1-1, Supervisor Delgaudio, Reid and Volpe voted no; Supervisor Buona abstained Supervisor Clarke absent for the vote.)

Chairman York moved that the Board of Supervisors adopt the FY 2014 Appropriations Resolution as found in Attachments C-1 to C-12. (Seconded by Supervisor Letourneau. The motion passed 5-3-1, Supervisors Delgaudio, Reid and Volpe voted no; Supervisor Clarke absent for the vote.)

Chairman York moved that the Board of Supervisors adopt the FY 2013-2018 Amended Capital Improvement Program, as amended, by the Board of Supervisors at the March 14th and 18th budget work sessions, found in Attachments D-1 to D-12. (Seconded by Supervisor Letourneau.)

Chairman York accepted Supervisor Reid's friendly amendment that before funds can be expended on the design of the Leesburg South Fire and Rescue Station and shooting range on the parcel provided to the County by the Petersen Companies at the full cost of extending water and sewer site be divulged to the Finance/Government Services and Operations Committee.

Voting on Chairman York's motion, as amended, on Adoption of the FY 2013-2018 Amended Capital Improvement Program passed 5-3-1, Supervisors Delgaudio, Reid and Volpe voted no and Supervisor Clarke absent for the vote.

Staff Contacts: Ben Mays, Management & Financial Services and Mark Lauzier, Budget Officer

1. BRIEFING ITEM: LAND DEVELOPMENT APPLICATIONS, APRIL 10, 2013 PUBLIC HEARING

John Merrithew, Department of Planning, explained that there were five land use applications on the April 10th Public Hearing agenda. He noted that Buhl Electric was a proposal for a data center in an existing building on the west side of Route 28 at Severn Way. He stated that the issue was the applicant's inability to agree to screening the ground generators and roof top equipment or to provide a better quality property fence to mitigate the visual impact of the data center. He said that this case was under the 1972 Zoning Ordinance and does not have the benefit of a Planning Commission review. He added that staff had recommended that this be heard at a Board business meeting or Transportation and Land Use Committee, depending upon the Board's direction. He said the second item was the Goose Creek Preserve, a concept plan amendment to change design of the already approved multi-family units, or to change the type of units from multi-family to townhouses. He noted that the Planning Commission voted 5-3-1 to recommend approval of the application. He briefly commented on the Dulles World application which was proposing a residential phasing change similar to One Loudoun and Kincora. He stated that staff did not oppose the upfront phasing of residential, but the significance of the Dulles World change was that the project could reach full residential build-out with only half of the office floor area currently required before any residential units were built. He added that the proposal also included design changes that staff believes moves the project away from the urban mixed use style that was a fundamental part of its original approval. He added that staff would be receiving revised proffers and staff would not have had a chance to review the latest submittal and additional time may be needed for the review. He concluded that the final two cases were less controversial. He explained that ES-21 was an elementary school site on Braddock Road/Bull Run Post Office Road and Planning Commission has recommended approval. He discussed the INOVA Ashburn Healthplex and noted this was a modification request to reduce the

parking setback on Loudoun County Parkway from 75' to 50' and associated with a 124,000 square foot medical office facility proposed on the site. He said that the Planning Commission had recommended approval with no discussion.

Board Requests:

Supervisor Volpe asked staff why the MI Homes proposal on Middlefield Drive in Cascades was not included on the April Public Hearing agenda.

Supervisor Delgaudio referred to Dulles World and asked staff to review Planning Commission Helena Syska's concerns regarding this application.

Staff Contacts: John Merrithew and Julie Pastor, Department of Planning

2. EASTERN LOUDOUN TRANSPORTATION STUDY – PROFFER RESEARCH FOR PHASE TWO

Susan Glass, Proffer Manager from the Department of Zoning, provided the Board a brief presentation on the segment analysis for the Phase Two Eastern Loudoun Transportation Study. She noted that in January 2012 the Board of Supervisors initiated the Eastern Loudoun Transportation Study. She said that the purpose of the study was to identify network deficiencies and missing links in the Countywide Transportation Plan (CTP) road network east of Route 659. On March 7, 2012, staff provided a report that included existing conditions of the CTP road network, estimated costs to provide an order of magnitude to build out the missing links and improve network deficiencies, and an outlook for non-proffered funding sources. At that meeting the Board directed staff to continue its efforts to identify transportation proffers, proffer triggers, and right-of-way availability for the 103 identified road segments. The Study area for the proffer research was divided into three phases: A) Phase One – the CTP road network north of Waxpool Road/Church Road; B) Phase Two – the CTP road network south of Ryan Road; and, C) Phase Three – the CTP road network between Waxpool Road/Church Road and Ryan Road. On November 7, 2012, staff provided proffer information for Phase One. She noted that staff had created a webpage for the Eastern Loudoun Transportation Study and can be accessed through the County's website by navigating to the Department of Transportation and Capital Infrastructure webpage on highway and transportation planning. Information can be viewed by going to www.loudoun.gov/easterntransportationstudy.

Board Requests:

Chairman York asked staff to provide the total cost of Phase One, Phase Two and also Phase Three when it comes before the Board.

Supervisor Volpe asked staff to provide the total cost of the phases and to provide a breakdown of proffer money for road segments and segments which do not have proffer money.

Supervisor Letourneau asked staff to provide clarification on costs for Segments 57-58 on Loudoun County Parkway.

Staff Contacts: Susan Glass and Terry Wharton, Building and Development and Terrie Laycock and Joe Kroboth, DTCI

3. PRESENTATION FROM COMMUNICATIONS COMMISSION ON VERIZON FRANCHISE

Wendy Wickens, Department of Information Technology, provided a brief presentation to the Board regarding the Communication Commissions' initial evaluation of Verizon's status and plans with regard to the Extended Service Area.

Mark Foster, Chairman of the Communications Commission and Subcommittee member (Blue Ridge District), discussed the steps that had been taken by the Commission, current findings and future recommendations. (To view the documents and powerpoint presentation visit www.loudoun.gov/DocumentCenter/Index/1336.)

The Board agreed to have the Communication Commission return to the Board at a future date to provide updates.

Staff Contacts: Shelly Morris and Wendy Wickens, Department of Information Technology

4. RESOLUTION OF APPRECIATION FOR ALAN HANSEN, FAIA, LEED AP
(This item was initiated by Chairman York.)

Supervisor Buona moved that the Board of Supervisors approve the Resolution of Appreciation for Alan Hansen, FAIA, LEED AP. (Consent Item) (Seconded by Supervisor Volpe. The motion passed 8-0-1, Supervisor Clarke absent for the vote.)

The Board presented the Resolution of Appreciation to Alan Hansen, FAIA, LEED AP.
Staff Contact: Robin Bartok, Staff Aide to Chairman York

5. PRESENTATION OF FACILITIES ACCESS MANAGEMENT EXCELLENCE AWARD (FAME) TO HOME DEPOT
(This item was initiated by Chairman York.)

The Facilities Access Management Excellence (FAME) Award to the Leesburg Home Depot will be presented at a future date.

Staff Contact: Amanda Logan, Staff Aide to Chairman York.

6. PROCLAMATION DECLARING MAY 2, 2013 AS "LOUDOUN COUNTY DAY OF PRAYER"
(This item was initiated by Chairman York.)

Supervisor Buona moved that the Board of Supervisors approve the Proclamation Declaring May 2, 2013 as "Loudoun County Day of Prayer." (Consent Item) (Seconded by Supervisor Volpe. The motion passed 8-0-1, Supervisor Clarke absent for the vote.)

Staff Contact: Amanda Logan, Staff Aide to Chairman York.

7. PROCLAMATION DESIGNATING APRIL 2013 AS DONATE LIFE MONTH

(This item was initiated by Chairman York.)

Supervisor Buona moved that the Board of Supervisors approve the Proclamation Designating April 2013 as Donate Life Month. (Consent Item) (Seconded by Supervisor Volpe. The motion passed 8-0-1, Supervisor Clarke absent for the vote.)

Staff Contact: Amanda Logan, Staff Aide to Chairman York.

8. PROCLAMATION DESIGNATING APRIL 21, 2013 POWER TALK 21 DAY

(This item was initiated by Chairman York.)

Supervisor Buona moved that the Board of Supervisors approve the Proclamation Designating April 21, 2013 Power Talk 21 Day. (Consent Item) (Seconded by Supervisor Volpe. The motion passed 8-0-1, Supervisor Clarke absent for the vote.)

Staff Contact: Amanda Logan, Staff Aide to Chairman York.

9. PROCLAMATION DESIGNATING MAY 2013 HUNGER AWARENESS MONTH

(This item was initiated by Chairman York.)

Supervisor Buona moved that the Board of Supervisors approve the Proclamation Designating May 2013 Hunger Awareness Month. (Consent Item) (Seconded by Supervisor Volpe. The motion passed 8-0-1, Supervisor Clarke absent for the vote.)

The Board presented the Proclamation to Holly Hanback, St. James Episcopal Church, Amer Ahmed, ADAMS, Julie Dula and Tim Frank, Galilee United Methodist Church, Margie Mamrol, St. Davids Episcopal, Anglea Knoll, Lynette Austin and Rona Scott, The Church of Jesus Christ of Latter-Day Saints.

Chairman York challenged County Administrator Tim Hemstreet and other staff to provide canned goods or boxed items for the food drive. He said the food can be delivered to the Chairman's office and asked that donations be stacked to the ceiling of his office.

Staff Contact: Amanda Logan, Staff Aide to Chairman York.

10. PROCLAMATION FOR NATIONAL TELECOMMUNICATORS WEEK

(This item was initiated by Chairman York.)

Supervisor Buona moved that the Board of Supervisors approve the Proclamation for National Telecommunicators Week. (Consent Item) (Seconded by Supervisor Volpe. The motion passed 8-0-1, Supervisor Clarke absent for the vote.)

Staff Contact: Robin Bartok, Staff Aide to Chairman York.

11. RESOLUTION OF APPRECIATION FOR SHARON VIRTS-MOZER

(This item was initiated by Supervisor Reid.

(This Resolution of Appreciation for Sharon Virts-Mozer was approved at the March 6th Business Meeting. The Resolution will be presented at a future date.)

Staff Contact: Chris Colsey, Staff Aide to Supervisor Reid

12. RESOLUTION OF APPRECIATION FOR MELT GOURMET

(This item was initiated by Supervisor Reid.)

Supervisor Buona moved that the Board of Supervisors approve the Resolution of Appreciation for Melt Gourmet Cheeseburgers. (Consent Item) (Seconded by Supervisor Volpe. The motion passed 8-0-1, Supervisor Clarke absent for the vote.)

The Board presented the Resolution of Appreciation to representatives of Loudoun County Animal Care.

Staff Contact: Chris Colsey, Staff Aide to Supervisor Reid

13. RESOLUTION OF COMMENDATION FOR EAGLE SCOUT MICHAEL THOMPSON, TROOP 997, ASHBURN, VA

(This item was initiated by Supervisor Volpe.)

Supervisor Buona moved that the Board of Supervisors approve a Resolution of Commendation recognizing Boy Scout Michael Thompson, member of Troop 997, Ashburn, Virginia. (Consent Item) (Seconded by Supervisor Volpe. The motion passed 8-0-1, Supervisor Clarke absent for the vote.)

This Resolution of Commendation will be presented to Michael Thompson at a future date.

Staff Contact: Josh Fornwalt, Staff Aide to Supervisor Volpe

14. RESOLUTION OF COMMENDATION FOR EAGLE SCOUT IAN CUNNINGHAM, TROOP 572, STERLING, VA

(This item was initiated by Supervisor Volpe.)

Supervisor Buona moved that the Board of Supervisors approve a Resolution of Commendation recognizing Boy Scout, Ian Cunningham. (Consent Item) (Seconded by Supervisor Volpe. The motion passed 8-0-1, Supervisor Clarke absent for the vote.)

The Resolution was presented to Ian Cunningham of Boy Scout Troop 572.

Staff Contact: Josh Fornwalt, Staff Aide to Supervisor Volpe

15. RESOLUTION OF COMMENDATION FOR EAGLE SCOUT KUSH KAKKAD, TROOP 572, STERLING, VA

(This item was initiated by Supervisor Volpe.)

Supervisor Buona moved that the Board of Supervisors approve a Resolution of Commendation recognizing Boy Scout, Kush Kakkad. (Consent Item) (Seconded by Supervisor Volpe. The motion passed 8-0-1, Supervisor Clarke absent for the vote.)

This Resolution of Commendation will be presented to Kush Kakkad at a future date.

Staff Contact: Josh Fornwalt, Staff Aide to Supervisor Volpe

16. PROCLAMATION DECLARING APRIL 1-7 AS "PUBLIC HEALTH WEEK"

(This item was initiated by Supervisor Clarke.)

Supervisor Buona moved that the Board of Supervisors approve the Proclamation Declaring April 1-7 "Public Health Week." (Consent Item) (Seconded by Supervisor Volpe. The motion passed 8-0-1, Supervisor Clarke absent for the vote.)

Staff Contact: Amanda Logan, Staff Aide to Chairman York

17. RESOLUTION OF COMMENDATION FOR EAGLE SCOUT BEN GERHART OF BOY SCOUT TROOP 956

(This item was initiated by Supervisor Volpe.)

Supervisor Buona moved that the Board of Supervisors approve a Resolution of Commendation for Eagle Scout Ben Gerhart of Boy Scout Troop 956. (Consent Item) (Seconded by Supervisor Volpe. The motion passed 8-0-1, Supervisor Clarke absent for the vote.)

The Board presented the Resolution of Commendation to Ben Gerhart of Boy Scout Troop 956.

Staff Contact: Joe Patten, Staff Aide to Supervisor Delgaudio

18. APPOINTMENTS

18A.*Confirmations

Supervisor Buona moved that the Board of Supervisors confirm the following appointments with terms expiring December 31, 2015, unless otherwise noted (Consent Item) (Seconded by Supervisor Buona. The motion passed 8-0-1) :

Route 28 Landowner Advisory Board: Term to expire 1/19/16
Charles Thornton as an At-Large Appointed Member

Disability Services Board
Lovely Lall as an Appointed Citizen: Term to expire 3/31/16

Industrial Development Authority
David W. Parker to expire 3/13/17
William G. Byers to expire 3/17/17

18B. Nominations

Community Services Board
Supervisor Higgins nominated Charles Houston.

Disabilities Services Board
Supervisor Reid nominated Colleen Demetro
Supervisor Reid nominated Cynthia Quick.

Fire and Rescue Commission
Supervisor Reid nominated Francis Rath.

19. ADMINISTRATIVE ITEMS REPORT OF APRIL 3, 2013

Supervisor Buona moved that the Board of Supervisors approve the Administrative Items Report of April 3, 2013. (Consent Item) (Seconded by Supervisor Volpe. The motion passed 8-0-1, Supervisor Clarke absent for the vote.)

a. Budget Adjustments

The Board of Supervisors moved to: (1) approve the following FY 2013 budget adjustments as set out in the April 3, 2013 Administrative Items Report BA-132796 BA-132800 BA-132802 BA-132806 BA-132828 BA-132906 BA-132924 BA-132933 BA-132935 BA-132936 BA-132937, (2) recognize an increase in revenue in the amount of \$106,209 in the General Fund for FY 2013, and (3) make an increase in FY 2013 appropriations of \$106,209 in the General Fund.
Staff Contact: Ben Mays, Management & Financial Services

b. Board of Supervisors' Minutes

There are no minutes before the Board for approval.

The following Committee Summaries are included in the packet:
Transportation and Land Use Committee Summary - November 16, 2012
Transportation and Land Use Committee Summary – March 15, 2013
Finance/Government Services & Operations Committee Summary – February 15, 2013
Staff Contact: Jeanette Gilbert, Office of the County Administrator

- c. Deeds for Approval
The Board of Supervisors approved the following deeds for approval:
ESMT 2013-0006, Historic Selma Estates, Phase 2A, Section 1
Staff Contacts: William Himel and Terry Wharton, Building and Development and Mary Confroy Valenta, Office of the County Attorney
- d. Authorization By BOS for The Chairman to Sign a Courtesy Letter on Behalf of The Board to All Pump and Haul Permittees Reminding Them of Their Responsibilities
The Board of Supervisors moved to authorize the Chairman to sign a letter on behalf of the Board of Supervisors to all pump and haul permit holders.
Staff Contacts: Kenny Young, County Administration and Dr. David Goodfriend, Health Department
- e. Amendments to Section 870.02 of the Codified Ordinances of Loudoun County to Reference the Commissioner of Revenue as the Local Assessing Official
The Board of Supervisors moved to adopt the amendments to § 870.02 of the Codified Ordinances of Loudoun County, as previously advertised and as presented for action the April 3, 2013 meeting.
Staff Contact: Jack Roberts, County Attorney
- f. Purchase of 25315 Crossfield Drive, Chantilly, VA 20152 for the Affordable Dwelling Unit Program (ADU)
The Board of Supervisors moved to approve the purchase of the property located at 25315 Crossfield Dr., Chantilly, VA 20152 with funds allocated from the County of Loudoun Housing Trust for the purchase and resale of the unit and that the Chairman of the Board of Supervisors, the Vice Chair, the County Administrator or his designee be authorized to execute the Deed to the property as being accepted by the Board pursuant to Virginia Code 15.2-1803. Said deed shall be approved as to legal form by the County Attorney, who shall be authorized to execute any collateral documents required at settlement.
Staff Contacts: Ellen Grunewald and Kelly Marrocco, Department of Family Services
- g. Secondary Road Addition: Ashburn Center, Section 1
The Board of Supervisors moved to adopt the resolution.
Staff Contacts: Rick Karle and Terry Wharton, Building and Development
- h. Secondary Road Addition: Broadlands, Section 21

The Board of Supervisors moved to adopt the resolution.

Staff Contacts: Rick Karle and Terry Wharton, Building and Development

20. SPEX 2012-0036/BRAMBLETON COMMUNITY PARK

Supervisor Buona moved that the Board of Supervisors approve SPEX-2012-0036 Brambleton Community Park subject to the Conditions of Approval dated February 21, 2013, and based on the Findings. (Consent Item) (Seconded by Supervisor Volpe. The motion passed 8-0-1, Supervisor Clarke absent for the vote.)

Staff Contacts: Kate McConnell and Julie Pastor, Department of Planning

21. SPEX 2012-0035/POTOMACK LAKES SPORTSPLEX FIELD LIGHTS

Supervisor Buona moved that the Board of Supervisors approve SPEX 2012-0035, Potomack Lakes Sportsplex Field Lights, subject to the Conditions of Approval dated March 18, 2013 and based on the Findings for Approval. (Consent Item) (Seconded by Supervisor Volpe. The motion passed 8-0-1, Supervisor Clarke absent for the vote.)

Staff Contacts: Richard Klusek and Julie Pastor, Department of Planning

22. CONVEYANCE OF COUNTY OWNED PROPERTY TO THE LOUDOUN COUNTY SCHOOL BOARD (HS-8)

Supervisor Buona moved that the Board of Supervisors place the Conveyance of the following County owned properties to the Loudoun county School Board on the May 8, 2013 Public Hearing Agenda; Parcel PIN # 081366303 consisting of 43.00987 acres located at 18980 Upper Belmont Place and Parcel PIN# 081454849000 consisting of 15-acres located at 18900 Kipheart Way, in the Ashburn Election District for the Ashburn Area High School (HS-8). (Consent Item) (Seconded by Supervisor Volpe. The motion passed 8-0-1, Supervisor Clarke absent for the vote.)

Staff Contacts: Paul Brown and Joe Kroboth, DTCl

23. BOARD MEMBER INITIATIVE: POTENTIAL PARK PROPERTY IN THE BROAD RUN DISTRICT

(This item was initiated by Vice Chairman Williams.)

Vice Chairman Williams moved that the Board of Supervisors authorize Parks, Recreation and Community Services staff to work with the Regency Homeowners Association and the Parks, Recreation and Open Space Board to explore potential partnership options. (Seconded by Supervisor Buona. The motion passed 8-0-1, Supervisor Clarke absent for the vote.)

Staff Contact: Caleb Weitz, Staff Aide to Vice Chairman Williams

24. BOARD MEMBER INITIATIVE: PATRIOT PROJECT-REVOLUTIONARY WAR MEMORIAL REQUEST FOR EXTENSION

(This item was initiated by Chairman York.)

Supervisor Buona moved that the Loudoun County Board of Supervisors agree to the extension of the completion date for the Patriot Project from July 2013 to July of 2016.

Supervisor Buona further moved that if at that time, July of 2016, if the project is not complete, that the designated site will become available again within the Court's facilities. (Consent Item) (Seconded by Supervisor Volpe. The motion passed 8-0-1, Supervisor Clarke absent for the vote.)

Staff Contact: Robin Bartok, Staff Aide to Chairman York

25. SALE OF STERLING ANNEX COMMUNITY CENTER PROPERTY

Supervisor Buona moved that Staff finalize negotiations for a contract of sale of County land based on the offer letter received January 7, 2013 from Belfort Properties, L.L.C.

Supervisor Buona further moved that the Board of Supervisors place the Conveyance of the following County-owned property on the April 17, 2013 Public Hearing Agenda; Parcel PIN # 044-30-1549-000, Tax Map Number /80/A/1/////6A. The property is located at 22084 Shaw Road, Sterling, Virginia in the Sterling Election District. (Consent Item) (Seconded by Supervisor Volpe. The motion passed 8-0-1, Supervisor Clarke absent for the vote.)

Staff Contacts: Paul Brown and Joe Kroboth, DTIC

26. CPAM 2012-0003/ SPECIAL ACTIVITY AT ONE LOUDOUN (COUNTYWIDE)

Vice Chairman Williams moved that the Board of Supervisors approve CPAM 2012-0003, Special Activity at One Loudoun amending the Planned Land Use Map and appropriate text and policies of the Revised General Plan as included in Attachment 1, designating the southwest quadrant of the Route 7 and Loudoun County Parkway as a Special Activity Area (Seconded by Chairman York. The motion passed 7-0-2, Supervisors Clarke and Reid absent for the vote.)

Staff Contacts: Marie Genovese and Julie Pastor, Department of Planning

27. ZMAP 2012-0016, ZCPA 2012-0012, SPEX 2012-0042, SPMI 2012-0014/ONE LOUDOUN (BROAD RUN)

Vice Chairman Williams moved that the Board of Supervisors approve ZMAP 2012-0016, ZCPA 2012-0012, SPEX 2012-0042, SPMI 2012-0014, One Loudoun, subject to the Proffer Statement dated April 3, 2013, the Conditions of Approval dated January 31, 2013, and March 13, 2013, and the Findings for Approval. (Seconded by Chairman York.)

During discussion, Supervisor Letourneau moved to request the applicant remove Section III of the proffer agreement related to phasing. (Seconded by Supervisor Buona.)

Jack Roberts, County Attorney, clarified that the Board could make such a request, but could not unilaterally drop the new phasing plan because it was in the proffers.

Voting on the motion to request removal of the new phasing plan passed 6-2-1, Supervisors Volpe and York voted no and Supervisor Clarke absent for the vote.

Mr. May, on behalf of the rezoning applicant, stated that they would not remove the phasing.

Voting on Vice Chairman Williams' motion to approve the applications passed 7-0-1-1, Supervisor Reid abstained and Supervisor Clarke absent for the vote.

Staff Contacts: Ginny Rowen and Julie Pastor, Department of Planning

28a. FINANCE/GOVERNMENT SERVICES AND OPERATIONS COMMITTEE
REPORT/CONTRACT RENEWAL/LIBRARY MATERIAL SUPPLIERS

Supervisor Buona moved that the Board of Supervisors approve the recommendation of the Finance/Government Services and Operations Committee to authorize the Purchasing Agent be authorized to renew the contract for Library Material Suppliers contract to the pool of providers listed in Attachment I in the estimated amount of \$1,100,000 and the Library Board of Trustees be requested to come to a future meeting of the Finance/Government Services and Operations Committee to discuss the development of a policy on videos and games, and minors' access to those materials. (Consent Item) (Seconded by Supervisor Volpe. The motion passed 8-0-1, Supervisor Clarke absent for the vote.)

Staff Contacts: Chang Liu and Mary Lou Demeo, Library Services and Diane Smith, Management & Financial Services

28b. FINANCE/GOVERNMENT SERVICES AND OPERATIONS COMMITTEE REPORT
CONTRACT RENEWAL/OCCUPATIONAL HEALTH SERVICES

Supervisor Buona moved that the Board of Supervisors approve the recommendation of the Finance/Government Services and Operations Committee authorize the Purchasing Agent to award a one-year contract renewal for Occupational Health Services to INOVA Health Care Services in the estimated amount of \$915,000. (Consent Item) (Seconded by Supervisor Volpe. The motion passed 8-0-1, Supervisor Clarke absent for the vote.)

Staff Contacts: Ben Mays, Tom Chunta and Philip Butterfass, Management & Financial Services

28c. FINANCE/GOVERNMENT SERVICES AND OPERATIONS COMMITTEE
REPORT/OPTIONS FOR E-COMMENT AT SENIOR CENTERS AND PUBLIC
LIBRARIES

Supervisor Buona moved that the Board of Supervisors direct staff to restore the e-Comment program at Senior Centers in Loudoun County.

Supervisor Buona further moved that comments be accepted for at least one hour per week at each Senior Center.

Supervisor Buona further moved that staff be directed to distribute the list of comments to the Board every two weeks, or at the same time as Comment Line messages are distributed to the Board and Staff Aides.

Supervisor Buona further moved that staff return to the Finance/Government Services and Operations Committee in approximately 6 months to present a status report on usage and efficacy of the program. (Seconded by Supervisor Reid. The motion passed 8-0-1, Supervisor Clarke absent for the vote.)

Staff Contacts: Danny Davis and Anna Nissinen, County Administration

28d. FINANCE/GOVERNMENT SERVICES AND OPERATIONS COMMITTEE
REPORT/AMENDMENT TO THE FY 2013 CAPITAL IMPROVEMENT PROGRAM
AND BUDGET: BUDGET ADJUSTMENT ##132885/DESIGN SERVICES FOR
ROUTE 772 TRANSIT STATION CONNECTOR BRIDGE

Supervisor Buona moved that the Board of Supervisors approve budget Adjustment BA-132885, which amends the Adopted FY 2013 – FY 2018 CIP by appropriating and transferring \$446,000 from the Local Gasoline Tax Fund to the County's Capital fund in FY 2013 to design the Route 772 Transit Station Connector Bridge. (Consent Item) (Seconded by Supervisor Volpe. The motion passed 8-0-1, Supervisor Clarke absent for the vote.)

Staff Contacts: Alan Winn, Dan Csizmar and Joe Kroboth, DTCI

28e. FINANCE/GOVERNMENT SERVICES AND OPERATIONS COMMITTEE
REPORT/SOLICITATION FOR CONCEPTUAL PROPOSALS (SCP)/LOUDOUN
COUNTY PARKING FACILITIES

Supervisor Buona moved that the Board of Supervisors approve the recommendation of the Finance/Government Services and Operations Committee to accept the proposals submitted by Comstock Partners, Trammell Crow Company & Route 606, LLC and West Dulles Properties to design, and construct the Loudoun County Parking Facilities under the Loudoun Solicitation for Proposals and the Public-Private Transportation Act (PPTA) of 1995 for further analysis.

Supervisor Buona further moved that the Board of Supervisors approve the recommendation of the Finance/Government Services and Operations Committee to direct staff to present the selected Conceptual Proposals at the Board of Supervisors May 8, 2013 Public Hearing for public comment. (Consent Item) (Seconded by Supervisor Volpe. The motion passed 8-0-1, Supervisor Clarke absent for the vote.)

Staff Contacts: Donnie Legg and Ben Mays, Management & Financial Services and
Charles Yudd, County Administration

29A. TRANSPORTATION AND LAND USE COMMITTEE REPORT/AMENDMENTS TO
CHAPTER 1067 FOR ESTABLISHMENT, OPERATION AND MAINTENANCE OF
THE NON-CONVENTIONAL ON-SITE SEWAGE DISPOSAL SYSTEM
(FRANKLIN/GOODFRIEND)

Supervisor Buona moved that the Board of Supervisors adopt the proposed amendment to Chapter 1067 as contained in Attachment 1 and the proposed change in reporting fee structure with an effective date of April 4, 2013. (Consent Item) (Seconded by Supervisor Volpe. The motion passed 8-0-1, Supervisor Clarke absent for the vote.)

Staff Contacts: Jerry Franklin and Dr. David Goodfriend, Health Department

30A. JOINT BOARD OF SUPERVISORS AND SCHOOL BOARD COMMITTEE
REPORT/CITIZEN VOLUNTEER WORKGROUP

Supervisor Buona moved that the Board of Supervisors approve the recommendation of the Joint Board of Supervisors and School Board Committee to endorse the Mission Statement and 2013 Work Plan of the Volunteer Citizen Work Group for 2013 as contained in this item.

Supervisor Buona further moved that the County provide staff support to the Citizen Volunteer Work Group to develop and publish a Citizen Volunteer Work Group Web page on the County and School Board Web sites. (Consent Item) (Seconded by Supervisor Volpe. The motion passed 8-0-1, Supervisor Clarke absent for the vote.)

Staff Contact: Paul Brown, Staff Liaison to Joint Committee

- CLOSED SESSION

Vice Chairman Williams moved that pursuant to Section 2.2.3711 of the Code of Virginia, the Loudoun County Board of Supervisors recess the public meeting and enter into closed session. The authority for the closed session is Section 2.2.3711(A), Subsection (3). The purpose of the closed session is discussion of the acquisition of real property for a public purpose where discussion in an open meeting would adversely affect the bargaining position or negotiating strategy of the Board. The subject of the closed session is a site for a Dulles North Elementary School. (Seconded by Letourneau. The motion passed 8-0-1, Supervisor Clarke absent for the vote.)

Vice Chairman Williams moved that the Board of Supervisors adjourn the closed session and that the Board of Supervisors reconvene its public meeting and that the minutes of the public meeting should reflect that no formal action was taken in the closed session. (Seconded by Supervisor Buona. The motion passed 7-0-2, Supervisors Delgaudio and Clarke absent for the vote.)

Vice Chairman Williams further moved that the Resolution Certifying the Closed Session be adopted and reflected in the Minutes of this public meeting. (Seconded by Supervisor Buona. The motion passed 7-0-2, Supervisors Delgaudio and Clarke absent for the vote.)

Resolution Certifying Closed Session

WHEREAS, the Loudoun County Board of Supervisors, this 3rd day of April 2013, convened in closed session by an affirmative vote and in accordance with the provisions of the Virginia Freedom of Information Act:

Now, therefore, be it resolved that the Board of Supervisors does hereby certify that to the best of each member's knowledge, (1) only public business matters lawfully exempted from open meeting requirements under the Freedom of Information Act were discussed in the closed session to which this certification applies; and (2) only such public business matters as were identified in the motion by which the said closed session was convened were heard, discussed or considered by the Board of Supervisors.

Staff Contact: Jack Roberts, County Attorney

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